

# AF ACCOUNTING

"TOGETHER WE GROW"

## PERSONAL TAX SERVICES

Personal income taxes (Federal & All Provinces)

Tax planning & strategies

Capital gains and investment income

## HOW TO GET STARTED

### You need to:

- **Fill** out our online Questionnaire available here: [www.afaccounting.ca](http://www.afaccounting.ca)
- **Scan** all 2014 tax forms
- **Email** the completed Questionnaire and scanned tax forms to [info@afaccounting.ca](mailto:info@afaccounting.ca)

### AF Accounting will:

- **Send** your tax results securely by email (PDF format)
- **Email** you an eFile authorization form (to be signed online) and **electronic invoice** with payment instructions.
- **Submit** your taxes electronically to the Government

### IMPORTANT REMINDERS

It is **mandatory** for you to sign and return the **eFile authorization form**.

Payment methods accepted:

- ⇒ **Interac e-transfer**
- ⇒ **Credit card**
- ⇒ **PayPal**

Upon receiving the signed authorization form & payment, only then will your income tax return be filled electronically with the Government.

## PRICES

Our starting price is \$200

### Included services:

<b>Up to 5 tax slips</b>	<b>CRA and Revenue Quebec correspondence assistance</b>
<b>Tax Advice: Tax planning and tax savings ideas</b>	<b>Tax Deadline reminders</b>
<b>Year Round customer service</b>	<b>Digital Backup</b>
<b>Audit Assistance</b>	

### Optional services (additional costs)

<b>Small Business Return (self – employed)</b>	<b>Eligible Employment Expenses</b>
<b>Capital Gains</b>	<b>Eligible Moving Expenses</b>
<b>Rental Property Income</b>	<b>Bookkeeping</b>
<b>Commissioned Sales Employee</b>	<b>Handling CRA and Revenue Quebec's assessments</b>

## WE ARE

**AF Accounting is a contemporary accounting firm that provides a full suite of accounting services. We believe that our engaged team and customized approach will enable and energize our client's financial growth.**

## OUR SERVICES

**Our Chartered Professional Accountants will prepare your personal tax return and will always reach out to you if clarifications are ever required. Upon completion, we will make beneficial recommendations for the following year.**

**Personal income taxes (all provinces)**

**Self – employed returns**

**Sole proprietorship & partnerships**

**Capital gains and investment income**

**Rental property income**

**Prior year tax returns**

**Tax planning & strategies**

## FAQ

### **Q: What are your rates for personal taxes?**

A: Our rates for a personal tax return start at \$200. Please click link for more details.

### **Q: Do you file personal taxes for all provinces?**

A: Although our head office is based in Quebec, we are still capable of filling taxes for any province. We can easily exchange documents online, fax or even snail mail.

### **Q: Do you offer training services for personal taxes?**

A: We do not offer any training services for personal taxes

### **Q: Does your firm prepare USA personal tax returns?**

A: There are over one million USA citizens living and working in Canada. Many of whom must prepare both a USA and a Canadian tax return. We do not prepare USA tax returns, however we work with several firms that do.

### **Q: Can we meet in person?**

A: We prefer to have our initial contact via Skype or telephone. We offer excellent virtual services and often never have to meet in person. If necessary after our Skype or phone call, we will set up an in person meeting.

## CONTACT US

Email – [info@afaccounting.ca](mailto:info@afaccounting.ca)  
Phone – 514-400-0685

### **OUR ADDRESS**

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<http://afaccounting.ca/contact>

